

**LEGISLATIVE SERVICES AGENCY  
OFFICE OF FISCAL AND MANAGEMENT ANALYSIS**

200 W. Washington, Suite 301  
Indianapolis, IN 46204  
(317) 233-0696  
<http://www.in.gov/legislative>

**FISCAL IMPACT STATEMENT**

**LS 6647**

**BILL NUMBER: SB 276**

**NOTE PREPARED:** Dec 16, 2002

**BILL AMENDED:**

**SUBJECT:** Notice of Public Meetings.

**FIRST AUTHOR:** Sen. Broden

**FIRST SPONSOR:**

**BILL STATUS:** As Introduced

**FUNDS AFFECTED:** X GENERAL  
DEDICATED  
FEDERAL

**IMPACT:** State & Local

**Summary of Legislation:** This bill requires a public agency to send an electronic mail copy of the agendas of the meetings of the public agency's governing body to any person or news medium that requests an electronic mail copy of the agenda if the governing body uses an agenda and the public agency has the ability to send electronic mail.

The bill also requires a public agency to give notice of the meetings of the public agency's governing body to any person who makes an annual request for notices. The bill provides that the governing body may charge a fee of not more than \$2 for providing the notices.

**Effective Date:** July 1, 2003.

**Explanation of State Expenditures:** This bill increases the meeting notification requirements of state agencies that fall under the state's Open Door Law. The bill's provisions could increase the affected agencies' administrative burden and postage costs. Any additional administrative and postage costs are expected to be absorbed using existing staff and revenue received from the annual notification fee authorized by the bill. (See *Explanation of State Revenues*.)

Increases in an agency's supply and postage costs may be partially offset if the requirement that notification be sent to interested parties via email encourages them to forgo registering for traditional mail notification.

Under current law, public agencies are required to provide notices via mail to media organizations that deliver a written request for notification prior to January 1 of each year. This bill expands the notification service to include all persons who deliver a written request for notification prior to the January 1 deadline.

**Explanation of State Revenues:** The bill allows agencies to collect an annual fee of up to \$2.00 from persons wishing to receive mailed notices of meetings held throughout the year. The impact of this fee on state revenue will depend on each agency's specific action and the number of requests each agency receives.

Persons requesting e-mail notification of an agency's meetings are not subject to the \$2.00 fee.

**Explanation of Local Expenditures:** Local agencies falling under the state's Open Door Law will also be subject to the bill's requirements.

**Explanation of Local Revenues:** Local agencies falling under the state's Open Door Law may also charge a fee of up to \$2.00 for providing mailed notices.

**State Agencies Affected:** Agencies governed by the state's Open Door Law.

**Local Agencies Affected:** Agencies governed by the state's Open Door Law.

**Information Sources:**

**Fiscal Analyst:** John Parkey, 232-9854